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HRM



CRM



**CAMPUS
MANAGEMENT**



Managing your people is now a flawless process

HRM Suite is a cutting-edge HRMS/Payroll system that is geared towards the needs of both Small-to-Medium Enterprises (SMEs) and large business establishments.

HRM Modules

HRM includes several modules that will provide a vast range of features to manage your biggest asset – your people.

Employee Self Service Module (ESS)

Employee self-service module provides your employees with the ability to view relevant information and update personal information without having to hassle the HR staff.

Leave Module

Streamlining the leave 'application and approval' process

- Define Leave Types
- View Leave Summary of all employees in one screen
- Define Days-off (weekends and specific holidays)
- Apply for and assign continuous leave
- Receive auto notification e-mails after performing leave related operations



Recruitment Module

This module offers a flexible, user friendly, efficient, and comprehensive recruitment engine that can easily be embedded into your companies' website.

Benefit Module

- Define HSP
- HSP Payments Due
- HSP Request
- Employee HSP Summary
- HSP Expenditure

Time and Attendance Module (Time)

- Marking of attendance with valid fingerprints or Employee login
- Powerful time attendance software with nearly 50 time office reports like late attendance, absent, performance, over time and many more.
- large number fingerprints capacity
- Define organization's customers and projects
- Create timesheets
- Administration and management of your own and your subordinates' timesheets

Administration Module (Admin)

- Define Company Info (General Information Company Structure, Locations)
- Employee HSP Summary
- Define Qualification Information (Education, Licenses)
- Define Skills (Skills, Languages)
- Define Memberships and Membership types
- Define Nationalities & Races
- Define Users